

TOWN OF POMPEY BOARD MINUTES

The Town Board of the Town of Pompey held their Monthly Meeting on January 3, 2018. In attendance: Supervisor Carole Marsh; Councilors Carl Dennis, Greg Herlihy and Sheila Larkin; Highway Superintendent Tom Purcell; Bookkeeper Tom Chartrand, Town Attorney Jeff Brown.

Supervisor Marsh called the meeting to order at 6 p.m. followed by the Pledge of Allegiance and a moment of silence for our service men and women and for Andy Lynch who recently passed away.

R-1-18 Motion by Dennis, seconded by Herlihy to:

- Adopt Rules of Procedure
- Reaffirm Procurement Policy
- Reaffirm Investment Policy
- Reaffirm Fee Schedule
- Reaffirm Employee Handbook
- Set 6 hours as the standard work day for part-time elected officials, part-time employees and the Code Enforcement Officer
- Approve any raises for Highway Department Employees
- Approve prepayment of postage and utility bills

All in favor. Motion carried.

R-2-18 Motion by Dennis, seconded by Herlihy to designate:

- Brokers of Record—Haylor, Freyer & Coon
- Engineer for Town—O'Brien & Gere
- Official Bank—NBT Bank
- Legal Newspaper—The Post Standard
- Mileage Reimbursement--\$0.545/mile for any town business
- Monthly Meeting Date and Time—First Monday of each month except September and November when the meetings will be September 5, 2018 and November 7, 2018

R-3-18 Motion by Marsh, seconded by Herlihy to appoint:

- Thomas Chartrand—Accountant 1 (part-time) to be compensated \$23,400.00
- Fred Hill—Code Enforcement Officer (part-time) to be compensated \$37,500.00

- Ann Christmas—Code Enforcement Clerk (part-time) to be compensated \$5,680.00
- Deb Bell, Rosemarie Bush and Kathleen Kellish to Board of Ethics
- Rosemarie Bush as Swim Director to be compensated \$3,200.00
- Carl Fahrenkrug, Jr. to Planning Board (term expires 12/31/24)
- Sue Smith as Chairman of Planning Board
- Donald Neugebauer to Zoning Board of Appeals (term expires 12/31/2022)
- David Tessier as Chairman of the Zoning Board of Appeals
- Richard Clancy to Board of Assessment Review (term expires 9/30/23)
- Ray Randall as Chairman of the Board of Assessment Review
- Judy McElhannon, Richard Bassett, Michael Niles and Eric Smith to the Environmental Conservation Commission (terms expire 12/31/19)
- Frank Erwin as Chairman of the Environmental Conservation Commission
- Darla Mawson as Secretary to the Planning Board to be compensated \$100.00/meeting attended
- Darla Mawson as Secretary to the Zoning Board of Appeals to be compensated \$80.00/meeting attended
- The stipend for the Chairman of the Planning Board, Zoning Board of Appeals and Environmental Conservation Commission will be \$300.00 each
- The stipend for all members of the Planning Board, Zoning Board of Appeals and Environmental Conservation Commission to be compensated \$150.00 each
- The stipend for the Board of Assessment Review members are \$50.00/meeting attended and the Chairman compensated \$150.00
- The fees for the Swim Program (non-residents) are \$55.00 for the 1st child, \$50.00 for 2nd child and \$45.00 for each additional child in the family

All in favor. Motion carried.

R-4-18 Motion by Marsh, seconded by Herlihy to

- Authorize the Highway Superintendent to spend up to \$8,000.00 without prior approval

- Authorize a \$500,000 bond for the Supervisor and Town Clerk and \$50,000 bond for all others
- Authorize petty cash fund of \$125.00 for Town Clerk
- Authorize petty cash fund of \$100.00 for Justice Court

All in favor. Motion carried.

R-5-18 Motion by Marsh, seconded by Herlihy to adopt the following Resolution:

**RESOLUTION APPOINTING JEFFREY D. BROWN, ESQ.
TO THE OFFICE OF POMPEY TOWN ATTORNEY**

The following resolution was offered by Supervisor Marsh, who moved its adoption, seconded by Councilor Herlihy, to wit:

WHEREAS, the Town of Pompey desires to continue to maintain the office of Town Attorney in order enhance the efficiency and cost effectiveness of the delivery of legal services to the Town; and

WHEREAS, the general responsibilities of the Town Attorney are to negotiate, prepare, approve and audit written contracts, leases and other legal instruments; attend meetings of the Town Board, Planning Board and Zoning Board of Appeals; draft local laws and resolutions for consideration by the Town Board; create or extend special districts; provide legal advice and counsel to the Town Board, Planning Board and Zoning Board of Appeals; and provide litigation services to the Town on an as-needed basis; and

WHEREAS, the accomplishment of the above duties involves the exercise of discretion by the Town Attorney on behalf of the Town.

NOW, THEREFORE, BE IT RESOLVED, that Jeffrey D. Brown, Esq. is hereby re-appointed to the position of Town Attorney to perform the above-mentioned responsibilities for a term beginning January 1, 2018 and ending on December 31, 2019, at a salary established by the Town Board, plus any actual out of pocket expenses incurred in providing such services; and

BE IT FURTHER RESOLVED, that the Town Attorney position is considered a public office and as such the Town Attorney shall sign and file an oath of office with the Town Clerk.

The question of adoption of the foregoing resolution was put to a vote at the Town of Pompey’s annual organizational meeting on January 3, 2018, which resulted as follows:

Supervisor Marsh	Aye
Councilor Dennis	Aye
Councilor Herlihy	Aye
Councilor Larkin	Aye

The resolution was declared adopted.

Ann Christmas
Town Clerk

All in favor. Motion carried.

R-6-18 Motion by Dennis, seconded by Herlihy to authorize the Supervisor to sign the contract with Onondaga County Sheriff's Department for Enhanced Services. All in favor. Motion carried.

R-7-18 Motion by Dennis, seconded by Herlihy to approve the bank reconciliations and monthly reports of the Supervisor and Town Clerk. All in favor. Motion carried.

R-8-18 Motion by Dennis, seconded by Herlihy to authorize support of the Ironman 2018 to be held on Sunday, June 17, 2018. All in favor. Motion carried.

R-9-18 Motion by Dennis, seconded by Herlihy to authorize support of the CNY Bread Run to be held on Sunday, September 23, 2018. All in favor. Motion carried.

R-10-18 Motion by Dennis, seconded by Marsh to accept the letter of resignation from Justice Lucien Ali effective January 31, 2018. All in favor. Motion carried.

R-11-18 Motion by Dennis, seconded by Herlihy to appoint Carolyn Hilleges & Ken Stvan as Court Clerks to be reimbursed \$12.00 per hour up to \$4,570.00 each per year. Carolyn Hilleges appointment will end on January 31, 2018. All in favor. Motion carried.

R-12-18 Motion by Dennis, seconded by Herlihy to appoint Kim Memory as Clerk 1 for Justice Cognetti to be reimbursed \$12.00/hour up to \$1,500.00 per year. All in favor. Motion carried.

Rosemarie Bush was reappointed as Deputy Supervisor and Secretary to Supervisor by Supervisor Marsh.

R-13-18 Motion by Herlihy, seconded by Marsh to appoint Holbrook Heating for heating system repairs. All in favor. Motion carried.

R-14-18 Motion by Dennis, seconded by Herlihy to approve the payment of General Fund Abstract Nos. 1-22, totaling \$85,814.03; Highway Fund Abstract Nos. 1-15, totaling \$84,174.44; Special District Abstract Nos. 1-2, totaling \$752.03 and Capital Fund Abstract No. 1, totaling \$3,628.98. All in favor. Motion carried.

R-15-18 Motion by Dennis, seconded by Herlihy to authorize the payment to Mark Schmid for repairs to the Supervisor's office in the amount of \$2,900.00. All in favor. Motion carried.

R-16-18 Motion by Dennis, seconded by Herlihy to designate Gregory Herlihy as Delegate to the NYS Association of Towns Conference and Carole Marsh as Alternate Delegate. All in favor. Motion carried.

Highway Superintendent Purcell reported that they have plowed for the past 16 days. On Christmas Day they worked all day. When they got home they were called back out for trees across Rowley Jerome Road. They worked New Years Day as well. To date they have plowed 45 times.

The Highway Superintendent filed with the Town Clerk his 2017 Year End Report.

Attorney Brown updated the town Board on the status of the Verizon Cell Tower from the Planning Board meeting and also on a telephone conference he had with Senator Valesky on PSC and Broadband services that will occur soon.

Councilor Larkin stated that the Fabius Pompey School Superintendent has also met with the Senator on this issue.

R-17-18 Motion by Dennis, seconded by Marsh to adjourn at 6:30 p.m. All in favor. Motion carried.

Minutes taken by Thomas Chartrand.

Respectfully submitted,

Ann Christmas