

## TOWN OF POMPEY BOARD MINUTES

The Reorganizational and Regular Monthly Meeting of the Town Board of the Town of Pompey was held on January 4, 2017. In attendance: Supervisor Carole Marsh; Councilors Carl Dennis, Greg Herlihy, Giovanni LaFace and Victor Lafrenz; Highway Superintendent Tom Purcell; Town Clerk Ann Christmas and Town Attorney Jeff Brown.

Supervisor Marsh called the meeting to order at 6 p.m. followed by a moment of silence for our service men and women and also for long time residents Paul Kelly and Martha Mawson who recently passed away.

R-1-17 Motion by Dennis, seconded by LaFace to:

- Adopt the Rules of Procedure
- Reaffirm the Procurement Policy
- Reaffirm the Investment Policy
- Reaffirm the Fee Schedule
- Reaffirm the Employees Handbook
- Set 6 hours as the standard work day for part-time elected officials, part-time employees and the Code Enforcement Officer

All in favor. Motion carried.

R-2-17 Motion by Dennis, seconded by LaFace to:

- Designate Haylor, Freyer & Coon as Brokers of Record
- Jeffrey Brown as Attorney for Town to be compensated \$38,000.00 per year
- O'Brien & Gere as Engineer for the Town
- NBT Bank as the Official Bank
- The Post-Standard as the Legal Newspaper
- Mileage reimbursement for any town business is set at \$.535/mile
- Monthly Meeting Date and Time will be the first Monday of each month except September and November when the meetings will be September 6, 2017 and November 8, 2017

All in favor. Motion carried.

R-3-17 Motion by Marsh, seconded by Dennis to appoint

- Shelly Meyer as Clerk 1, part-time, temporary and to report to the Town Clerk
- Thomas Chartrand as Account 1, part-time, to be compensated \$22,140.00 per year.

- Fred Hill as Code Enforcement Officer, part time, to be compensated \$35,000.00 per year
- Carolyn Hilleges and Ken Stvan as Court Clerks to be compensated \$4,570.00 each per year
- Kim Memory and Carolyn Hilleges as Clerk 1 for Justice Court each to be compensated \$11.25/hour up to \$1,500.00 per year
- Ann Christmas as part-time Code Enforcement Clerk to be compensated \$5,680.00 per year
- Deb Bell, Rosemarie Bush and Sue Evans to the Board of Ethics
- Rosemarie Bush as Swim Director to be compensated \$3,150.00 per year
- Kelly Mousaw as an independent contractor to run the Ski Program and to be compensated \$575.00 per year
- Roy Smith to the Planning Board (term to expire 12/31/2023)
- Sue Smith as Chairman to the Planning Board
- Patrick Frazee to the Zoning Board of Appeals (term to expire 12/31/2021)
- David Tessier as Chairman of the Zoning Board of Appeals
- Terrill Stearns to Board of Assessment Review (term to expire 9/30/2022)
- Ray Randall as Chairman of the Board of Assessment Review
- Frank Erwin, F. Beecher Graham, Craig Dennis and Jeff Barber to the Environmental Conservation Commission (terms to expire 12/31/18)
- Frank Erwin as Chairman of the Environmental Conservation Commission
- Darla Mawson as Secretary to the Zoning Board of Appeals to be compensated \$80.00/meeting attended
- Darla Mawson as Secretary to the Planning Board to be compensated \$100.00/meeting attended
- Set stipend for Chairman of Planning, Zoning and Environmental Conservation Commission at \$300.00/year
- Set stipend for Planning Board, Zoning Board and Environmental Conservation Commission members at \$150.00/year
- Set stipend for Board of Assessment Review Chairman at \$150.00 and members at \$50.00
- Set Swim Program Fees for non-residents at \$55.00 for the first child, \$50.00 for the second child and \$45.00 for each additional child in family

All in favor. Motion carried.

Supervisor Marsh reaffirmed Rosemarie Bush as Secretary to the Supervisor and Deputy Supervisor.

R-4-17 Motion by Dennis, seconded by LaFace to

- Authorize Highway Superintendent to spend up to \$8,000.00 without prior approval
- Authorize a \$500,000 bond for Supervisor and Town Clerk and \$50,000 bond for all others
- Authorize a petty cash fund of \$125.00 for Town Clerk
- Authorize a petty cash fund of \$100.00 for Justice Court

All in favor. Motion carried.

The Regular Monthly Meeting of the Town Board began at 6:05 p.m.

The monthly report of the Supervisor was submitted and reviewed. Only one of the judges submitted court fines for December. The court fines continue to be under budget. They were down \$18,716.00 from the budgeted amount. They were down \$17,106 from the 2015 budgeted amount. The mortgage tax was received and came in for \$45,000.00 more than budgeted.

Attorney Brown mentioned that several fees (Subdivision and Variance) were bumped up a little bit to put them in line with what the actual fees have been.

Highway Superintendent Purcell reported that the new 2017 Freightliner cab and chassis arrived. They are fabricating it now.

The year-end report of the Highway Superintendent was submitted and reviewed. So far they have made 55 trips this season. Supervisor Marsh complimented the Highway Department on the great job they do.

Code Enforcement Officer Hill discussed with the Town Board the issue of the stone pillar that was constructed in the town's right of way on Limber Pine Path. He also spoke about the landscaping business on Pratts Falls Road. Attorney Brown asked to talk to Highway Superintendent Purcell and Code Enforcement Officer Hill about these issues after the meeting.

R-5-17 Motion by Dennis, seconded by Herlihy to authorize the Supervisor to execute the contract with the Onondaga County Sheriff's Department for Enhanced Services. All in favor. Motion carried.

R-6-17 Motion by Dennis, seconded by Herlihy to authorize the execution of the Five Star OCC Med DOT Consortium Agreement for substance abuse testing. All in favor. Motion carried.

- R-7-17 Motion by Dennis, seconded by Herlihy to approve the bank reconciliations and monthly reports of the Supervisor and Town Clerk. All in favor. Motion carried.
- R-8-17 Motion by Dennis, seconded by Herlihy to approve the payment of General Fund Abstract Nos. 1-44, totaling \$96,641.91; Highway Fund Abstract Nos. 1-23, totaling \$273,218.74; Special Districts Abstract Nos. 1-4, totaling \$1,002.82; Trust & Agency Abstract Nos. 1-3, totaling \$683.91. All in favor. Motion carried.
- R-9-17 Motion by Dennis, seconded by Lafrenz to authorize support of the Ironman 2017 to be held on Sunday, June 18, 2017. All in favor. Motion carried.
- R-10-17 Motion by Dennis, seconded by Lafrenz to authorize support of the CNY Bread Run to be held on Sunday, September 24, 2017. All in favor. Motion carried.
- R-11-17 Motion by Marsh, seconded by Dennis to designate Greg Herlihy as a Delegate at the NYS Association of Towns Conference in February. All in favor. Motion carried.

Supervisor Marsh informed everyone that she has been working with County Legislator David Knapp and Senator David Valesky concerning the lack of internet service in the Town. They have decided that a letter will be written and signed by the Supervisors of the six towns in southern Onondaga County asking for a joint meeting with the municipalities, PSC and Empire State Development.

- R-12-17 Motion by Dennis, seconded by LaFace to adjourn at 6:45 p.m. All in favor. Motion carried.

Respectfully submitted,

Ann Christmas