

TOWN OF POMPEY BOARD MINUTES

The Town Board of the Town of Pompey held its Reorganizational Meeting followed by its monthly meeting on January 2, 2019. In attendance: Supervisor Carole Marsh; Councilors Carl Dennis and Greg Herlihy; Bookkeeper Tom Chartrand; Town Clerk Ann Christmas and Code Enforcement Officer Jeff Cooke.

Supervisor Marsh called the meeting to order at 6:11 p.m. followed by the Pledge of Allegiance and a moment of silence for our service men and women and all who protect us and also for Bette Knapp and Bill Miner who recently passed away.

Councilor LaFace arrived at 6:15 p.m.

R-1-19 Motion by Marsh, seconded by Dennis to go into Executive Session to discuss the financial history of a particular employee at 6:15 p.m. All in favor. Motion carried.

R-2-19 Motion by Dennis, seconded by LaFace to return to Regular Session from Executive Session at 6:55 p.m. All in favor. Motion carried.

R-3-19 Motion by Dennis, seconded by LaFace to adopt the following:

- Rules of Procedure
- Reaffirm Procurement Policy
- Reaffirm Investment Policy
- Reaffirm Fee Schedule
- Reaffirm Employee Handbook
- Set 6 hours as the standard work day for part-time elected officials, part-time employees and Code Enforcement Officer
- Approve any raises for Highway Department Employees
- Approve prepayment of postage and utility bills

All in favor. Motion carried.

R-4-19 Motion by Marsh, seconded by Dennis to appoint the following:

- Haylor, Freyer & Coon as Brokers of Record
- Jeff Brown as Attorney for Town for final year of 2 year contract to be compensated \$38,000.00 per year
- Ramboll (part of OBG) as Engineer for the Town
- NBT Bank and NYCLASS as the Official Banks
- The Post Standard as the Legal Newspaper
- Mileage reimbursement for any town business \$.58/mile
- Monthly meeting date and time will be the first Monday of each month except September and November when the meetings will be September 4, 2019 and November 6, 2019

R-5-19 Motion by Marsh, seconded by Dennis that Jeff Cooke is appointed as Code Enforcement Officer (part-time) to be responsible for all duties of

that office and will be compensated \$40,500.00 per year. All in favor.
Motion carried.

R-6-19

Motion by Dennis, seconded by LaFace to make the following appointments:

- Thomas Chartrand as Account 1 (part-time) to be compensated \$23,400.00 per year
- Rosemarie Bush as Swim Director to be compensated \$3,270.00 per year
- Kevin Coursen to the Planning Board (term expires 12/31/2025)
- Sue Smith as Chairman of the Planning Board
- Dave Hale to the Zoning Board of Appeals (term expires 12/21/203)
- Dave Tessier as Chairman of the Zoning Board of Appeals
- Ray Randall to Board of Assessment Review (term expires 9/30/24)
- Ray Randall as Chairman of the Board of Assessment Review
- Frank Erwin, F. Beecher Graham, Craig Dennis and Jeff Barber to the Environmental Conservation Commission (terms expire 12/31/20)
- Frank Erwin as Chairman of the Environmental Conservation Commission
- Darla Mawson as Secretary to the Planning Board to be compensated \$100.00 per meeting attended
- Darla Mawson as Secretary to the Zoning Board of Appeals to be compensated \$80.00 per meeting attended
- The Chairman of the Planning Board, Zoning Board of Appeals and Environmental Conservation Commission will each receive a stipend in the amount of \$300.00/year
- Each member of the Planning Board, Zoning Board of Appeals and Environmental Conservation Commission will receive a stipend on \$150.00 per year
- The Chairman of the Board of Assessment Review will receive a stipend of \$150.00 per year and each member of the Board of Assessment Review will receive a stipend of \$50.00/meeting attended
- The Swim Program fees for non-residents will be \$55.00 for the first child, \$50.00 for the second child and \$45.00 for each additional child in the family

All in favor. Motion carried.

R-7-19

Motion by Dennis, seconded by LaFace to

- Authorize the Highway Superintendent to spend up to \$8,000.00 without prior approval
- Authorize a \$500,000.00 bond for the Supervisor and Town Clerk and \$50,000.00 bond for all others
- Authorize a Petty Cash fund of \$125.00 for the Town Clerk
- Authorize a Petty Cash fund of \$100.00 for the Justice Court

All in favor. Motion carried.

R-8-19 Motion by Dennis, seconded by LaFace to appoint

- Kim Memory and Ken Stvan as Court Clerks to be compensated \$4,500.00 each per year
- Ann Christmas as Clerk 1 to be compensated \$3,000.00 per year

All in favor. Motion carried.

R-9-19 Motion by Herlihy, seconded by Dennis to go into the Regular Session of the meeting at 7:04 p.m. All in favor. Motion carried.

R-10-19 Motion by Dennis, seconded by LaFace to signed the contract with Onondaga County Sheriff's Department for Enhanced Services. All in favor. Motion carried.

R-11-19 Motion by Dennis, seconded by LaFace to approve the bank reconciliations and monthly reports of the Supervisor and Town Clerk. All in favor. Motion carried.

R-12-19 Motion by Dennis, seconded by Marsh to hold a Special Meeting on January 7, 2019 at 6 p.m. for the purpose of paying the highway vouchers and any other business that may come before the Board. All in favor. Motion carried.

The Monthly report of Supervisor was submitted and reviewed.

R-13-19 Motion by Dennis, seconded by LaFace to approve the payment of General Fund Abstract Nos. 1-26 totaling \$59,669.80; Special District Abstract Nos. 1-4 totaling \$1,425.09; Trust & Agency Abstract Nos. 1-2 totaling \$900.00 and Highway Abstract Nos. 1-2 totaling \$49,357.20. All in favor. Motion carried.

R-14-19 Motion by Dennis, seconded by LaFace to adjourn at 7:24 p.m. All in favor. Motion carried.

Respectfully submitted,

Ann Christmas
Pompey Town Clerk

DRAFT