

# Town of Pompey Reorganizational Meeting Minutes

The Town Board of the Town of Pompey held its Reorganizational Meeting on January 2, 2020.

In attendance: Supervisor Renee Rotondo; Councilors Carl Dennis, Ann Christmas, and Judy McElhannon; Bookkeeper Tom Chartrand; Highway Superintendent Thomas Purcell; Town Clerk Nicole Reid; Town Engineer Steve Snell, and Town Attorney Jamie Sutphen.

Supervisor Rotondo called the meeting to order at 6:01 p.m. followed by the Pledge of Allegiance.

R-1-20 Motion by Rotondo, seconded by Christmas for public comments to be put in minutes. All in favor. Motion carried.

R-2-20 Motion by Rotondo, seconded by Christmas to appoint Baldwin, Sutphen & Frateschi, PLLC as attorney for Town and to be compensated \$38,000.00 per year. All in favor. Motion carried.

R-3-20 Motion by Christmas, seconded by McElhannon to adopt the following procedures/policies:

- Reaffirm Procurement Policy
- Reaffirm Investment Policy
- Reaffirm Fee Schedule
- Reaffirm Employee Handbook
- Set 6 hours as the standard work day for part-time elected officials, part-time employees and Code Enforcement Officer
- Approve raises for Highway Department Employees
- Approve prepayment of postage and utility bills

All in favor. Motion carried.

R-4-20 Motion by Christmas, seconded by McElhannon to make the following appointments:

- Haylor, Freyer & Coon as Brokers of Records
- Arcadis US, Inc as Engineer for the Town
- NBT Bank and NYCLASS as Official Banks
- The Post Standard as Legal Newspaper
- Mileage reimbursement for any town business at \$0.57.5 per mile
- Monthly meeting date and time will be the first Monday of each month Except September and November when the meetings will be September 2 and November 4 at 6:30 p.m. (vouchers will be reviewed at 6 p.m.)

All in favor. Motion carried.

- R-5-20 Motion by Rotondo, seconded by Dennis to appoint Bob Rodriguez as interim Codes Enforcement Officer to be compensated \$32.00 per hour. All in favor. Motion carried.
- R-6-20 Motion by Rotondo, seconded by Dennis to appoint Nicole Reid as Marriage Officer for the Town. All in favor. Motion carried.
- R-7-20 Motion by Rotondo, seconded by Dennis to appoint Meghan Campbell as Swim Program Director to be compensated \$2,700 per year. All in favor. Motion carried.
- R-8-20 Motion by Rotondo, seconded by Dennis to appoint Kim Memory and Ken Stvan as Court Clerks each to be compensated \$4,500 per year. All in favor. Motion carried.
- R-9-20 Motion by Rotondo, seconded by Dennis to appoint Sue Smith as Planning Board Member (term expires 12/31/26). All in favor. Motion carried.
- R-10-20 Motion by Rotondo, seconded by Dennis to appoint Sue Smith as Chairman to the Planning Board. All in favor. Motion carried.
- R-11-20 Motion by Dennis, seconded by McElhannon to appoint David Tessier as Zoning Board of Appeals Member (expires 12/31/2024). All in favor. Motion carried.
- R-12-20 Motion by Dennis, seconded by Rotondo to appoint David Tessier as Chairman to the Zoning Board of Appeals. All in favor. Motion carried.
- R-13-20 Motion by Christmas, seconded by Rotondo to postpone the following motions:
- Motion to appoint Don Neugebauer, \_\_\_\_ and \_\_\_\_ as members to Board of Ethics
  - Motion to appoint a member to the Board of Assessment Review (term expires 09/30/2025).
  - Motion to appoint Frank Erwin as Chairman of the Board of assessment Review
  - Motion to appoint 5 members to the Environmental Commission (term expires 12/31/2021).

All in favor. Motion carried.

- R-14-20 Motion made by McElhannon, seconded by Dennis to appoint Donna Alnutt as Secretary to the Planning Board and to be compensated \$100 per meeting. All in favor. Motion carried.
- R-15-20 Motion made by McElhannon, seconded by Dennis to appoint Donna Alnutt as Secretary to the Zoning Board of Appeals to be compensated \$80.00 per meeting attended. All in favor. Motion carried.
- R-16-20 Motion made by McElhannon, seconded by Dennis that the Chairman of the Planning Board, Zoning Board of Appeals and Environmental Conservation Commission to receive a stipend of \$300.00 each per year. All in favor. Motion carried.
- R-17-20 Motion made by McElhannon, seconded by Dennis that each member of the Planning Board, Zoning Board of Appeals and Environmental Conservation Commission to receive a stipend of \$150.00 each year. All in favor. Motion carried.
- R-18-20 Motion made by McElhannon, seconded by Dennis that the Swim Program fees for non-residents will be \$55.00 for the first child; \$50.00 for the second child, and \$45.00 for each additional child in the family. All in favor. Motion carried.
- R-19-20 Supervisor Rotondo made the following appointments:  
· Carl Dennis as Deputy Supervisor  
· Thomas Chartrand as Accountant 1 (part-time) to be compensated \$19,400.00 per year.  
· Thomas Chartrand as Budget Officer to be compensated \$4,410.00 per year.  
· Ruth Hotaling as Historian to be compensated \$ 1,780.00 per year.
- R-20-20 Motion made by Rotondo, seconded by Dennis to approve the following:  
· Authorize the Highway Superintendent to spend up to \$8,000.00 without prior approval.  
· Authorize a \$500,000.00 bond for the Supervisor and Town Clerk and \$50,000 bond for all others.  
· Authorize a Petty Cash fund for \$125.00 for the Town Clerk  
· Authorize a Petty Cash fund for \$125.00 for the Justice Court
- All in favor. Motion carried.

- R-21-20 Supervisor Rotondo informed all in attendance that Councilor Larkin had a person family matter and that she could not be in attendance.
- R-22-20 Motion made by Christmas, seconded by Dennis to allow Supervisor Rotondo and Councilor McElhannon to attend the Newly Elected Official Event. The expenses are not to exceed \$1,000.00. All in favor. Motion carried.
- R-23-20 23 Resolution for Town Supervisor, Deputy Town Supervisor and Town Clerk to Sign NBT Bank NA banking resolution and are authorized to sign the respective checking and saving account paperwork to transfer accounts to the current elected official. Motion made by Rotondo, seconded by Dennis. All in favor. Motion carried.
- R-24-20 Resolution for Town Supervisor and Deputy Town Supervisor to Sign NYCLASS banking resolution and are authorized to sign the respective account paperwork to transfer the account to the current elected official. Motion made by Dennis, seconded by Christmas. All in favor. Motion carried.
- R-25-20 Motion by McElhannon, seconded by Dennis to adjourn at 6:27 p.m. All in favor. Motion carried.

Respectfully Submitted,

Nicole Reid  
Pompey Town Clerk