

5/1/20

Renee,

Here's an update of progress made since our February report for the Codes Enforcement Office.

Currently the 1203 reports for 2016, 2017, 2019 and resubmittal of the 2018 are past due to Albany. Working on the 2019 report followed by 2018 resubmittal. Have had conversations with Albany about how to handle the 2016 and 2017 reports, no answer yet. Those files are not all closed out and I need guidance from DOS on how we should proceed with them. Because of the lapse in time I am not comfortable doing any sign offs and have expressed my concerns.

Lesley has had to straighten out / correct information on files that was entered wrong or missing on the 2018 and 2019 permit files, missing files have been reconstructed as best as possible. We have permit numbers that are on the BAS system but have no information associated to those numbers, 3 for 2019 and 2 for 2018. Those are being labeled as missing files and being reported that way.

2019- February 24th I reported there were 118 permits issued and as of January 1 there were only 27 closed out. To date, thanks to my deputy's hard work and persistence there are now 79 permits closed out. There are a few fireplace / wood stove permits I can't close out due to NO inspections being done at the time of installation. This will be in my comments on the 1203 report. There are 36 permits that are still open, either still trying to preform re inspections for close out or the work is in process.

2018- There were 98 permits issued with only 26 closed out. Here again Lesley has been able to collect needed closeout documents and there are currently 71 closed out. She is still working on collecting documentation and we will close out as many as possible. There are a few fireplace / wood stove permits I can't close out due to NO inspections being done at the time of installation. There are 25 permits still open, Lesley is trying to collect needed paperwork to close out.

To date we have issued 20 new permits.

Fire inspections still need to be completed when we can get into buildings again. These were due by March 1.

After a rough start at taking over the Codes Enforcement office, I feel we are in a much better place. We now have a new computer and updated software and a new phone, files in order and up to date, new codes books need to be ordered yet. The office has been cleaned up, paperwork as far back as 2105 is still being sorted and filed, is a work in process.

We should be able to upgrade the website soon with corrections on existing applications, more applications will be made available along with a short blog about where we are with permits, complaints and the status of the Codes Enforcement Office.

We've been getting very good feedback from community about the new administration and the Codes Enforcement office, people are very pleased with the attention given to them and our response time. Very positive. We're trying very hard to build a better relationship with the community and I feel it's working in most cases.

Thank you,
Bob Rodriguez

Town of Pompey Codes Enforcement Officer