

**TOWN OF POMPEY TOWN BOARD MINUTES**

The Town Board of the Town of Pompey held its Regular Monthly Meeting on July 6, 2020. It was held via video conferencing, as permitted by the NYS Open Meetings Law and Executive Order 202.1. This is based upon notices and health advisories issued by Federal, State, and Local officials related to the COVID-19 virus. Board members were remotely attended the meeting by connecting to video conference from an electronic device. For the public’s viewing, the video conferencing meeting was hosted via zoom and by livestreaming on the Town of Pompey Facebook page.

The following remotely attended: Supervisor Renee Rotondo; Councilors Ann Christmas, Sheila Larkin, Judy McElhannon, Carl Dennis; Town Clerk Nicole Reid; Accountant 1 Tom Chartrand; Codes Officer Bob Rodriguez; Town Engineer Steve Snell, Attorney for the Town Tim Frateschi; and Zoom Host Veronica Hotaling.

Supervisor Rotondo called the meeting to order at 6:32 p.m. followed by the Pledge of Allegiance.

Bookkeeper Chartrand gave a report on the June financials, Year to Date Town, and the payment of bills. He reported that the Town’s NYCLASS interest rate is 0.31%, down from 1.5% from the beginning of the year. The franchise fees came in and we’re up by \$4,000 year to date, if continued at this rate, we could be up to \$7,000 to \$8,000. It’s been a pretty quiet month overall. Bookkeeper also advised the Board of the percentage of year to date spending as of the end of June: General Fund: 41 %; Highway: 30%.

R-121-20 Motion by Dennis, seconded by Christmas to approve the following transfer:

**GENERAL FUND**

From:	A3120.4	Police & Constable	Contractual	\$3,000.00
	A9040.8	Employee Benefits	Workers Compensation	<u>\$6,000.00</u>
			Total:	\$9,000.00
To:	A1480.4	Public Information (Web Site)	Contractual	\$3,000.00
	A3610.4	Examining Board	Contractual	\$250.00
	A9050.8	Employee Benefits	Unemployment Insurance	<u>\$5750.00</u>
			Total:	\$9,000.00

All in favor. Motion carried.

R-122-20 Motion by Larkin, seconded by Dennis to approve the Supervisor’s May and June reconciliation reports, and the June Town Clerk’s reconciliation report. All in favor. Motion carried.

R-123-20 Motion by Rotondo, seconded by Christmas to approve the payment of General Fund Abstract Nos. 193-218, totaling \$20,199.99; Highway Fund Abstract Nos. 98-117, totaling \$134,846.53; Special District Fund Nos. 21-23, totaling \$12,720.93; Trust and Agency Abstract Nos. 6-7, totaling \$1,750.00. All in favor. Motion carried.

R-124-20 Motion by Dennis, seconded by Larkin to accept the June 1, 2020 minutes. All in favor. Motion carried.

R-125-20 Motion by Christmas, seconded by McElhannon to authorize the Supervisor to sign the mutual agreements with Fayetteville-Manlius and Jamesville-Dewitt School Districts for the collection of school taxes. All in favor. Motion carried.

Highway Superintendent Purcell had a family work emergency, but reported to Supervisor Rotondo that he has completed an inspection on town signs and that some of them need to be replaced. He is working on getting prices to replace those signs. Supervisor Rotondo thanked the Highway Garage for all of their hard work on digging up the old propane tank that has been buried as well as the tree stump and smoothed it all out.

Code Enforcement Officer Rodriguez gave an updated report. In 2020, 56 permits have been issued to date, 3 are completed. As for the 118 issued permits in 2019, only 27 were closed. To date, there are now 89 closed permits, 18 are still open and work is in progress, and 11 permits cannot be closed due to the lack of response from the homeowners or contractors. As for the 98 issued permits in 2018, only 26 were closed. To date, 51 have been closed, 4 are still open and work is in progress, and 17 permits cannot be closed due to the lack of response from the homeowners or contractors. Code Enforcement Officer Rodriguez will let Albany know of the issues he had in trying to close old permits.

Town Engineer Snell gave a drainage update on the Preserve, which became an issue back in 2015. As of today, there is a new HOA President, Dave Angelo, and they are in support of making improvements to fix the issues in four specific areas. Town Engineer Snell updated the project to be priced between \$250,000 – \$260,000, which includes everything. Because the Preserve is a Special District, this cost will reflect directly on the homeowners. Supervisor Rotondo has met with the Home Owners Association and they want this project done. At this point, the discussion is preliminary and Town Engineer Snell will put together a little more in-depth cost breakdown in which they will meet again to discuss.

Town Attorney Tim Frateschi gave an update on the Salt Point zone change on Route 92. A public hearing was held and the Planning Board approved the subdivision, contingent on the zone change. The subdivision splits the property almost evenly; one half is zoned farm land, the other half is zoned hamlet commercial. The next step is to fill out the environmental assessment form; the applicant has filled out part 1 and the town needs to fill out part 2. Town Attorney Frateschi read part 2 of the Environmental Assessment Form out loud to the board which consisted of eleven questions.

R-126-20 Motion by Rotondo, seconded by Christmas to declare the Town of Pompey Town Board the lead agency for SEQR purposes. All in favor. Motion carried.

R-127-20 Motion by Dennis, seconded by Larkin that the Board issue a negative declaration on Salt Point LLC. All in favor. Motion carried.

R-128-20 Motion by Christmas, seconded by McElhannon to adopt Local Law 2020-1 for the zone from Farm Zone District to Hamlet Commercial Zone District for property located at 8710 Cazenovia Road, tax map number 005-06-18.11 (a copy of local law attached).

Roll Call Vote:

Supervisor Rotondo	Yes
Councilor Christmas	Yes
Councilor Dennis	Yes
Councilor Larkin	Yes
Councilor McElhannon	Yes

All in favor. Motion carried.

R-129-20 Motion by McElhannon, seconded by Dennis to approve the scrap metal policy as it been presented. All in favor. Motion carried.

R-130-20 Motion by McElhannon, seconded by Larkin to authorize Supervisor Rotondo to sign the documents for Workers Compensation Insurance. All in favor. Motion carried.

Counselor Dennis gave an update on the Schoolhouse Painting Proposal, which is owned by the town. The Building Committee did receive two proposals, one from Ed Dougherty for \$3,850 and one from Paul Newman for \$7,950.

R-131-20 Motion by Dennis, seconded by McElhannon to award the painting job to Ed Dougherty for \$3,850.00. All in favor. Motion carried.

Supervisor Rotondo updated that the Building Committee has met twice; once for the inspection of the town's facilities, the second to prioritize a capital improvement plan for the work that needs to be done. At this stage, a list has been made rating from high priority urgent to medium priority less urgent.

Councilor Christmas gave an update on the planning and zoning board procedures. She met with Tim Frateschi, Jamie Sutphen, Supervisor Rotondo, Codes Officer Rodriguez, Zoning Board Chair Dave Tessier, Planning Board Chair Sue Smith, on how this will run when applications are dropped off with planning and zoning board issues. A list has been compiled that states what duties each department is responsible for.

Councilor Larkin remarked that we are at somewhat of a standstill regarding IT. She stated that the Town really needs to hire an IT company that could install a sonic wall which would be a secure step in the right direction. It would cost under \$1,000.00 and is really a cost the town needs to incur.

R-132-20 Motion by Rotondo, seconded by Larkin to approve the following transfer:

GENERAL FUND

From: A3120.4	Police & Constable	Contractual	<u>\$3,000.00</u>
		Total:	\$3,000.00
To: A1480.4	Public Information	Contractual	<u>\$3,000.00</u>
		Total:	\$3,000.00

All in favor. Motion carried.

Supervisor Rotondo gave an update on COVID in July. Each department is fully staffed. Please make an appointment and you must wear a mask. The floor has been marked appropriately to maintain six feet distance. The Justice Court is re-opening the week of July 13<sup>th</sup> while maintaining a plan on how they will control traffic. They have to follow what the court system wants them to do. Supervisor Rotondo also remarked that the town has applied for an account with FEMA so that the Town may be able to get reimbursement for COVID costs. Bookkeeper Chartrand has separated all of the costs, in hopes that the town can collect. The Swim Program had to be suspended this year due to COVID; the deposit of \$500 will be put towards next year's deposit. Supervisor Rotondo approached the board on how to honor Judge Alley for his 40 years of service to the Town of Pompey. Councilor Larkin suggested a name on a plaque would be a nice thing to hang on the wall in the meeting room.

Supervisor Rotondo checked in with Zoom Host Hotaling and there were no public comments via Facebook.

R-133-20 Motion by McElhannon, seconded by Dennis to adjourn at 8:06 p.m. All in favor. Motion carried.

Respectfully Submitted,

Nicole Reid  
Pompey Town Clerk