

## TOWN OF POMPEY TOWN BOARD MINUTES

The Town Board of the Town of Pompey held its Regular Monthly Meeting on June 1, 2020. It was held via video conferencing, as permitted by the NYS Open Meetings Law and Executive Order 202.1. This is based upon notices and health advisories issued by Federal, State, and Local officials related to the COVID-19 virus. Board members were remotely attended the meeting by connecting to video conference from an electronic device. For the public's viewing, the video conferencing meeting was hosted via zoom and by livestreaming on the Town of Pompey Facebook page.

The following remotely attended: Supervisor Renee Rotondo; Councilors Ann Christmas, Sheila Larkin, Judy McElhannon, Carl Dennis; Highway Superintendent Tom Purcell; Town Clerk Nicole Reid; Accountant 1 Tom Chartrand; Codes Officer Bob Rodriguez; Zoom Host Veronica Hotaling, and Attorney for the Town Tim Frateschi.

Supervisor Rotondo called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

Supervisor Rotondo took a few moments to acknowledge and recognize the recent passings of Marjorie Frazee, Bill Henson, Frank Valletta, and Donna Legawiec. Supervisor Rotondo also requested a moment of silence in gratitude that we seem to be coming out of the Covid crisis and for guidance that our Nation's leaders can address issues that continue to polarize us.

R-108-20 Motion by McElhannon, seconded by Christmas to approve the following transfer:

### GENERAL FUND

From:	A3120.4	Police & Constable	Contractual	<u>\$2,000.00</u>
			Total:	\$2,000.00
To:	A4289.4	Health Other (COVID)	Contractual	<u>\$2,000.00</u>
			Total:	\$2,000.00

All in favor. Motion carried.

Bookkeeper Chartrand gave a report on the May financials, Year to Date Town and Highway spending, and the payment of bills. Due to small font size, the approval of the Supervisor's Bank Reconciliations was tabled until the next meeting. Bookkeeper also advised the Board of the percentage of year to date spending as of the end of May: General Fund: 36 %; Highway: 26%.

R-109-20 Motion by Dennis, seconded by Christmas to approve the monthly report of the Supervisor and Town Clerk and to approve the monthly bank reconciliations of the Town Clerk and Tax Collector. All in favor. Motion carried.

R-110-20 Motion by Rotondo, seconded by Dennis to approve the payment of General Fund Abstract Nos. 163-184, totaling \$12,447.41; Highway Fund Abstract Nos. 83-95, totaling \$16,061.00; Special District Fund Abstract Nos. 18-19, totaling \$108.05; and Trust and Agency Abstract Nos. 4, totaling \$104.30. All in favor. Motion carried.

R-111-20 Motion by Christmas, seconded by McElhannon to accept the April 4, 2020 minutes. All in favor. Motion carried.

Town Clerk Reid gave an update on town inventory. The Clerk's Office has compiled and distributed a list of all of the equipment at the town hall. Once everyone has a chance to update their lists, she will be able to give an updated list of Town Inventory. Town Clerk Reid has labeled all equipment in her office and will be making labels for all equipment owned by the town. Town Clerk Reid also wanted to inform the residents of

what is going on in her personal life. Her daughter Kaitlyn was diagnosed with cancer back in March. She has been receiving chemotherapy at Upstate the past couple of months but has to go to Boston for 5 weeks for proton radiation and chemotherapy. The specific dates are June 30 through August 7. Town Clerk Reid will continue to work remotely, the Clerk's Office will remain fully staffed with normal business hours.

R-112-20 Motion by Rotondo, seconded by Dennis to approve the purchase of a Lenovo Laptop for the Town Clerk. All in favor. Motion carried.

R-113-20 Motion by Christmas, seconded by McElhannon to appoint a Clerk 1 to be paid \$12.00 per hour, not to exceed \$4,000.00. All in favor. Motion carried.

Highway Superintendent Purcell gave an update on how busy the month of May has been. All town roads have been swept. They are working on bar / crack sealing for road maintenance and have been hauling in a lot of material for the paving project this summer. He reports that things have been going quite well for being such a busy month. Highway Superintendent Purcell also reports that, on May 9, he had to plow snow on Pompey Hill twice, and that they have not plowed in May since 1996.

Supervisor Rotondo would like to get an estimate on replacing some of the "Entering Pompey" signs at the town lines. Highway Superintendent Purcell will take an inventory, look into the cost of replacement and report back to the Board.

Code Enforcement Officer Rodriguez gave an updated report. To date, he has issued 37 building permits, closed a lot more permits out, and he's going to start working on citations and complaints, concentrating on Pompey Center Road.

R-114-20 Motion by Dennis, seconded by Rotondo to waive the reading of the public hearing. All in favor. Motion carried.

Supervisor Rotondo introduced the Public Hearing for the application for the Route 92 Zone Change. The property is located on 8710 Cazenovia Road. The request is to change the zoning from Farm to Hamlet Commercial. This process began in February when the application came before the Town Board; the Town Board then referred it to the Planning Board as well as the Environmental Conservation Committee for their consideration and input. On February 27, 2020, they submitted a positive recommendation for the zone change back to the Town Board, contingent on the subdivision of property. The Town Board then scheduled the Public Hearing. Certified notices have been mailed and an affidavit of mailing has been filed by the applicant ensuring that was done. Information was posted on Town of Pompey's website as well.

Chris Fischer presented to the board on behalf of his client Jim France of Salt Point Rentals. Salt Point Rentals is a home-building and remodeling company. They have a contract to purchase the old Oran Valley Golf Facility. The plan is to remodel the old existing metal building and turn it into an office and showroom open to customers to show potential remodeling ideas. They currently have a pending subdivision application before the Planning Board. The parcel is a little over 19 acres, the pending subdivision application would subdivide half of the property and only that portion would be rezoned from Farm to Hamlet Commercial.

R-115-20 Motion by McElhannon, seconded by Larkin to open the public hearing at 7:00 p.m. for a zone change from Farm to Hamlet Commercial at 8710 Cazenovia Road. All in favor. Motion carried.

Supervisor Rotondo made sure the Public Hearing was done properly. She explained to the residents how to enter their comments and questions via Zoom and Facebook. Resident Tom Callahan questioned what will

be done with the farm zoned property and will someone be maintaining the farm parcel. Salt Point Rentals replied that they have no plans for that parcel as of right now, if anything possibly a single-family home. The parcel will be mowed and maintained. Supervisor Rotondo read two positive emails from residents Joy Gillis and William Hanson, both in favor of the zone change.

R-116-20 Motion by McElhannon, seconded by Dennis to close the public hearing at 7:30 p.m. for a zone change from Farm to Hamlet Commercial at 8710 Cazenovia Road. All in favor. Motion carried.

Supervisor Rotondo informed Chris Fischer that the required referral for County Planning was submitted but the Town is waiting on their response, in a which needs to be received before the Town Board can vote. County Planning meets on June 10, 2020 and she is hoping the board can vote at the July 06, 2020 meeting. Town Attorney Tim Frateschi will prepare a resolution for the meeting in July.

Town Attorney Tim Frateschi explained the Sewer Consolidation Lease. The lease would give Onondaga County Water & Environmental Protection the ability to lease the small portion of public sewer we have in the Town of Pompey. The County will keep and maintain the system and the town will not be charged for this. The purpose of this lease is to give the county the authority to go in and make the repairs that need to be made so that they do not have to treat clean water. Supervisor Rotondo stated that the contract is specifically related to our special sewer districts, not the whole town. Due to a DEC consent order, the Meadowbrook Limestone treatment plant must be repaired or the state could force the County to build a new facility which would be enormously expensive. All the costs going forward will be county costs. Money that is currently in the town's sewer district accounts will be kept by the Town. Once we get past this point, there will be discussion on what to do with the money left in the accounts.

R-117-20 Motion by Larkin, seconded by Christmas to authorize the Supervisor to sign the Sewer Consolidation Lease on behalf of the Town of Pompey. All in favor. Motion carried.

Town Attorney Tim Frateschi stated that the town does not need to enter its annual Intermunicipal Agreement with the county, which allows them to keep and maintain the sewer, since the town just approved the new lease agreement with the county.

Town Attorney Tim Frateschi gave an update on the local law for the Solar Energy Systems Overlay District. He said the town has done a great job with it. Hopefully within the next couple of meetings, it will be ready for review.

Town Attorney Tim Frateschi has a couple of changes that need to be done on the scrap metal policy before it can be approved by the Town Board.

In regards to passing another resolution to extend the payment of town employees due to COVID, Town Attorney Tim Frateschi advised that it's not necessary since the vast majority of employees are back to work.

The Building Committee will be meeting on Monday, June 8, 2020 at 6:00 p.m. to do a walk through and assess the needs of the town buildings.

Councilor Larkin gave an update on IT and VPN. The town currently does not have a primary IT company. She is interviewing two companies to see what they can do for our town. Neither company feels that a VPN (Virtual Private Network) is necessary, especially since they are costly. The main reason for hiring an IT company is for the courts to be able to work remotely, plus a few other town employees that have that necessity. For a very minimal cost, this would serve as a secure solution for everyone to work remotely. It

would all be streamlined with the IT company. They will be the ones to set up new computers, be the holders of back-ups, and be responsible for all things related to IT. Councilor Larkin is hoping to have quotes by this coming Friday. She also believes that this task can be approved by Supervisor Rotondo.

Supervisor Rotondo reported that the County issued a State of Emergency yesterday to impose a curfew on all county residents, which has been suspended today. Supervisor Rotondo also gave an update on COVID. The Town has put a plan in place as of today and allowing the public back into the Town Hall. She thanked Veronica Hotaling for all her hard work getting the information out to the public. The plan is on the town website and addresses both town employees and the public. For the moment, only one person per office is allowed to be in the town hall, and you must have an appointment. The front door will continue to be locked for the time being. Upon entering the building, please come with a mask or one will be provided for you. A COVID station is also set up in the vestibule. The Justice Courts are back in their offices but are not allowed to hold court yet. She encourages the public to check the website for current processes in place.

After speaking with the Swim Program Director Meghan Campbell, Supervisor Rotondo advised that the first session that was supposed to begin on June 29 has been delayed because Cazenovia pool is not planning on opening before July 1<sup>st</sup>. She also stated that Meghan only has four certified lifeguards. Supervisor Rotondo asked the board for input of the swim program situation. She questioned whether we should only have one session, bump session one to the following week, or only have the second session. Bookkeeper Chartrand remarked that Cazenovia pool may not allow them to bump up a week since the program is supposed to end on August 14, 2020. Codes Enforcement Officer Rodriguez also advised that some colleges are reopening earlier, which may also be a conflict. Only 100 kids have signed up for the program this year, which is well below the normal number. Sessions cannot be abbreviated because the length of the sessions is the only way to successfully pass the child onto the next level. Councilor Larkin mentioned if finding lifeguards is the issue, maybe we should advertise on our Facebook page and our website. She also thinks we should try for both sessions; it would be really great for the kids to have that opportunity.

Supervisor Rotondo reported that Grievance Day was held on May 28, 2020. It was by appointment only and went very well.

In accordance with the requirements of the NYSDEC SPDES General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4's) a draft copy of the Stormwater Management Program Annual Report is available in the Town Clerk's office for review and comment. Written comments on the Report can be submitted to the Town Clerk.

A concerned resident who lives near the intersection of Oran Gulf Road and No. 2 Road East, which are both town roads, has requested that stop signs be placed on both the north bound and south bound part of the road at that intersection, which would make it a four-way stop. The request for this is due to speed and decreasing the danger for pedestrians and bicycle traffic. He is asking the Board to consider putting up stop signs on Oran Gulf. Town Attorney Tim Frateschi said because they are town roads, we would have to amend the local law and have a public hearing. Highway Superintendent Tom Purcell reported that according to the State, stop signs are not recommended for traffic control or to reduce speed. Town Attorney Tim Frateschi agreed with Highway Superintendent Tom Purcell and said that is not the intention for stop signs. Councilor Dennis recommended that we notify the Sheriff's Department and have them patrol that area because speed is an issue at that spot. Supervisor Rotondo will be pursuing enforcement to address the speed issue. All board members are in agreement.

Public comment has been suspended for the time being.

- R-118-20 Motion by Dennis, seconded by Christmas to go into Executive Session from Regular Session at 8:19 p.m. to discuss potential litigation, personnel employment issues, and collective bargaining. All in favor. Motion carried.
- R-119-20 Motion by Dennis, seconded by McElhannon to return to Regular session at 9:08 p.m. All in favor. Motion carried.
- R-120-20 Motion by Dennis, seconded by McElhannon to adjourn at 9:08 p.m. All in favor. Motion carried.

Respectfully Submitted,

Nicole Reid  
Pompey Town Clerk