

TOWN OF POMPEY TOWN BOARD MINUTES

The Town Board of the Town of Pompey held its Organizational Meeting on Tuesday, January 14, 2025 at 6:00 p.m. The meeting was held in-person and was also live-streamed via Zoom platform. In attendance were: Deputy Supervisor Tom Henry, Councilors Bill Lipe, James Loomis, Diana Carpenter, David Angello; Accountant Jim Pompo; Highway Superintendent B.R. Way; Town Attorney Joe Frateschi; Deputy Town Clerk Alma Hartnett; and Zoom Host Veronica Hotaling.

Supervisor Nardella called the meeting to order at 5:35 p.m. followed by the Pledge of Allegiance.

R-1-25 Motion by Angello, seconded by Loomis to appoint Harris Beach as Attorney for the Town to be compensated not to exceed \$70,000.00 per year subject to approval of 2025 letter of engagement. All in favor. Motion carried.

R-2-25 Motion by Loomis, seconded by Carpenter to adopt the following procedures/policies:

- Affirm Procurement Policy
- Affirm Investment Policy
- Affirm Scrap Metal Policy
- Affirm Fee Schedule
- Affirm Employee Handbook
- Affirm Travel Policy
- Affirm Credit Card Policy
- Set 6 hours as the standard workday for part-time elected officials, part-time employees, and Code Enforcement Officer
- Adopt Rules of Decorum

All in favor. Motion carried.

R-3-25 Motion by Loomis, seconded by Carpenter to make the following appointments:

- Eastern Shores Associates as Brokers of Record
- Dunn and Sgromo Engineers PLLC as Engineer for the Town
- NBT Bank and NYCLASS as Official Banks
- The Post Standard as Legal Newspaper
- Veronica Hotaling as Web Manager, subject to approval of 2025 letter of engagement not to exceed \$7,000.00.

- NetManagelt as IT Manager, subject to approval of 2025 letter of engagement.

All in favor. Motion carried.

R-4-25 Motion by Lipe, seconded by Loomis to set the following:

- To set the mileage reimbursement for travel for town business at \$0.70 per mile
- To set the regular meeting date and time for the Town Board to be the second Tuesday of each month at 6:30 p.m.

All in favor. Motion carried.

R-5-25 Motion by Lipe, seconded by Loomis to appoint Timothy Bearup as Code Enforcement Officer to be compensated \$74,000.00 All in favor. Motion carried.

R-6-25 Motion by Carpenter, seconded by Loomis to appoint Nicole Reid as Marriage Officer. All in favor. Motion carried.

R-7-25 Motion by Carpenter, seconded by Loomis to appoint Alma Hartnett as Deputy Clerk to be compensated \$16.40 per hour, not to exceed \$7,00.00 per year. All in favor. Motion carried.

R-8-25 Motion by Loomis, seconded by Angello to appoint Kim Memory and Ken Stvan as Justice Court Clerks to be compensated \$5,000.00 per year. All in favor. Motion carried.

R-9-25 Motion by Angello, seconded by Carpenter to set the stipend for each member of the Planning Board, Zoning Board of Appels, and Environmental Conservation Commission at \$200.00 per year. All in favor. Motion carried.

R-10-25 Motion by Loomis, seconded by Carpenter to set the stipend for each member of the Board of Assessment Review at \$125.00 per meeting attended. All in favor. Motion carried.

R-11-25 Motion by Lipe, seconded by Loomis to appoint Carl Fahrenkrug Jr. to the Planning Board (term expires 12/31/31). All in favor. Motion carried.

R-12-25 Motion by Angello, seconded by Loomis to appoint Dave Tessier as Chairman of the Zoning Board of Appeals. All in favor. Motion carried.

R-13-25 Motion by Loomis, seconded by Carpenter to appoint Craig Dennis, Kathy Bertuch, and Adam Scalisi to the Environmental Conservation Commission (term expires 12/31/2026). All in favor. Motion carried.

- R-14-25 Motion by Lipe, seconded by Loomis to appoint Ray Randall as Chairman of the Board of Assessment Review (term expires 09/30/2029). All in favor. Motion carried.
- R-15-25 Motion by Loomis, seconded by Carpenter to appoint Don Neugebauer, Debra Rapp, and Alma Hartnett to the Board of Ethics. All in favor. Motion carried.
- R-16-25 Motion by Lipe, seconded by Angello to appoint Sue Smith as Chairwoman of the Planning Board, Dave Tessier as Chairman of the Zoning Board of Appeals, and Phil George as Chairman of the Environmental Conservation Commission, each to receive a stipend of \$500.00 per year. All in favor. Motion carried.
- R-17-25 Motion by Carpenter, seconded by Angello to appoint Ray Randall as Chairman of the Board of Assessment Review to receive a stipend of \$250.00 per year. All in favor. Motion carried.
- R-18-25 Motion by Angello, seconded by Carpenter to appoint Sarah LoGuidice as Secretary to the Planning Board, to be compensated at an hourly rate of \$16.40, up to a maximum of \$2,250.00 per year. All in favor. Motion carried.
- R-19-25 Motion by Loomis, seconded by Angello to appoint Sarah LoGuidice as Secretary to the Zoning Board of Appeals, to be compensated at an hourly rate of \$16.40, up to a maximum of \$1,460.00 per year. All in favor. Motion carried.
- R-20-25 Motion by Carpenter, seconded by Angello to appoint Town Supervisor / Deputy Supervisor to be the 2025 representative to OCEBA for communication purposes. All in favor. Motion carried.
- R-21-25 Motion by Loomis, seconded by Loomis to appoint the accounting firm of F.J. Pompo and Company PC as Bookkeeper to be compensated \$52,800.00 per year and to appoint Ruth Hotaling as Historian to be compensated \$1,800.00 per year. All in favor. Motion carried.
- R-22-25 Motion by Carpenter, seconded by Angello to authorize the following:
- \$500,000.00 bond for Supervisor / Deputy Supervisor and Town Clerk and \$50,000.00 bond for all others.
 - Highway Superintendent to spend up to \$8,000.00 without prior approval, subject to procurement policy.
 - Petty cash fund for \$125.00 for Town Clerk / Tax Collector.
 - Petty cash fund for \$125.00 for Justice Court.

- Supervisor/ Deputy Supervisor to spend up to \$1,000.00 without prior approval.

R-23-25 Motion by Loomis, seconded by Lipe to appoint Bob Purcell as Deputy Highway Superintendent to be compensated his regular salary. All in favor. Motion carried.

R-24-25 Motion by Angello, seconded by Carpenter to adjourn the meeting at 6:22 p.m. All in favor. Motion carried.

Respectfully submitted,

Nikki Ried

Pompey Town Clerk