

# TOWN BOARD AGENDA

Tuesday, February 11, 2025

6:30 p.m.

(Agenda is subject to last minute adjustments/additions.)

1. Call to order
2. Pledge of Allegiance
3. Moment of Silence
4. Discussion to fill vacancy of Town Supervisor for 2025
5. Judge Ralph Cagnetti - Discussion regarding addition to Court Room and attending Annual 2-day Seminar in Albany (March 17-19)
6. Accountant's Report
  - Monthly Statement of Income
  - Bank Reconciliations – Supervisor
7. Clerk Report
  - Board acceptance of 1/14/25 Organizational Meeting & Regular Meeting minutes
  - Bank Reconciliation for January 2025 – Town Clerk, Tax Collector
  - Payment of bills
8. Code Officer's Report
9. Highway Superintendent Report
  - Earth Day – Saturday, April 26, 2025 -9 a.m. to Noon @Town Hall and Highway Garage
10. Deputy Supervisor's Report
  - Main Street Funding – Update
  - State and Municipal Facilities Capital Program (SAM)
  - OnondagaMan Triathlon, Saturday, May 31, 2025 – 8:30 a.m. – 2:30 p.m.
  - Updating Town Codes- Codification of Local Laws 1 & 2
  - Polling Place Agreement
  - Renewal of Cyber
  - 2025 Enhanced Patrol Contract
11. Public Comments
  - In person or through Zoom
  - Identify self by name and address
12. Adjournment

January 26, 2025

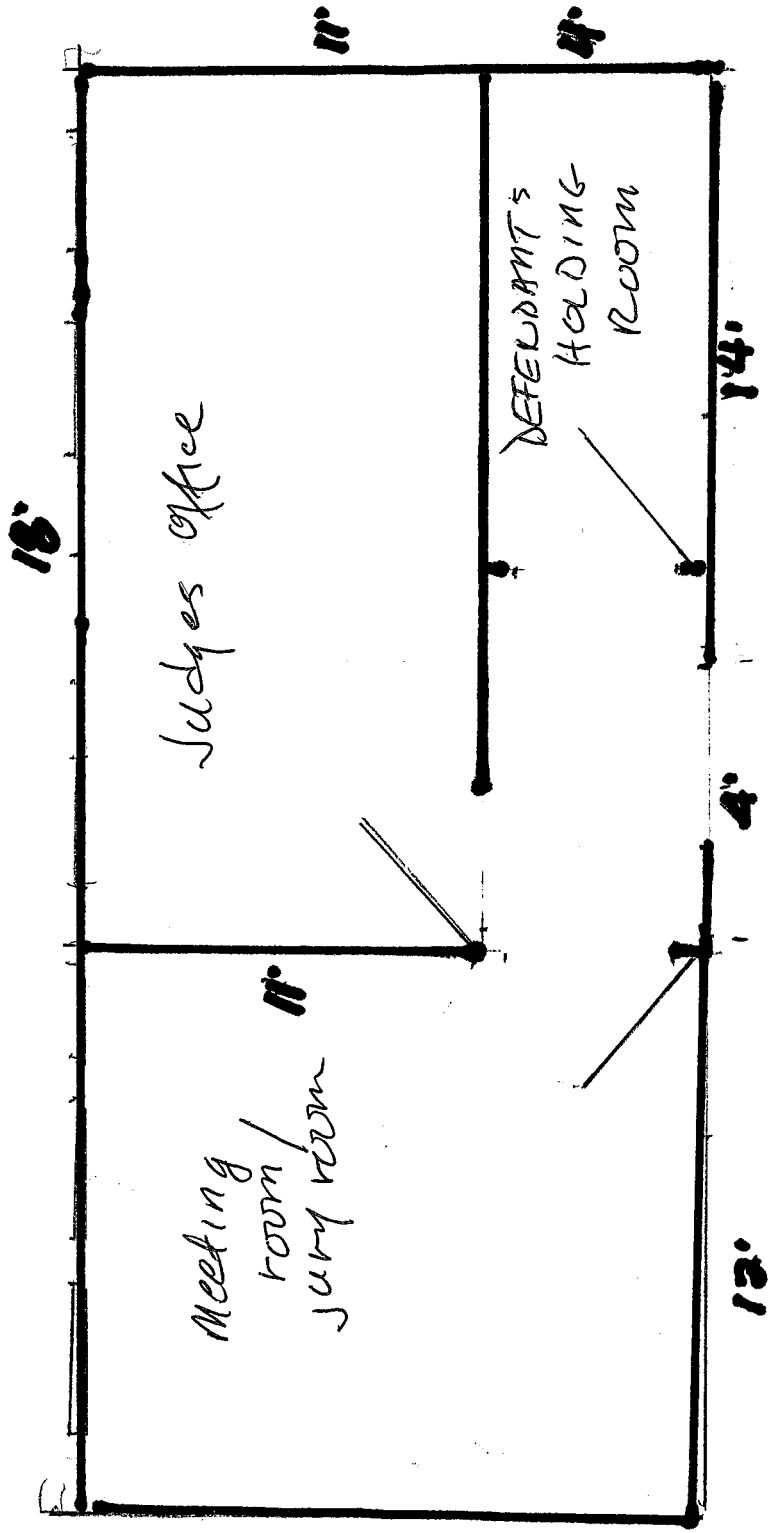
Alma,

Would you please schedule me for the next Town Meeting. I would like to present the "plan" for the hoped for addition to the meeting/Court room. Attached please find a very rough idea as to its make-up.

I would also like to form a committee to oversee this project.

Than you.

Ralph



Rough plans for auditor

15

# Town of Pompey Justice Court

Pompey Town Hall

Route 20

Manlius, New York 13104

Ralph A. Cognetti, Justice

Trent Amond, Justice

January 27, 2025

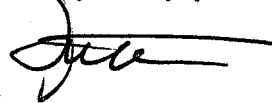
Dear Tom Henry and Pompey Town Board,

Judge Amond and I will be attending the annual 2 day Seminar (March 17, (travel), 18 and 19) in Albany wherein the Judges are taught a host of subjects relevant to the job of a Justice. I haven't taken advantage of this opportunity in over 10 years and do not believe that Judge Amond has yet to attend.

In the past I have incurred the expense, kept my receipts, and submitted them to the Board for reimbursement. They generally run about \$500.00 for room (two days), meals, and gas.

If you have any questions, give me a call.

Very truly yours,



Ralph A. Cognetti  
Judge, Town of Pompey

**TOWN OF POMPEY**  
**CODES ENFORCEMENT OFFICE**

8354 U.S. ROUTE 20

Manlius, NY 13104

---

Permits: 5

Completions: 8

# Permit Monthly Report

01/01/2025 - 01/31/2025

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
<b>January</b>	<b>2025</b>					
000-25	01/13/2025	Brian Sedlack	Pole Barns	7087 Whitney Farm Ln SBL#: 002.-06-04.1	\$428.00	
001-25	01/20/2025	Town Of Pompey	Boiler	8354 Route 20		
002-25	01/27/2025	RJ Holbrook Properties LLC	Addition	SBL#: 024.-01-02.1 3140 Sweet Rd	\$284.00	
003-25	01/27/2025	Brian Goodnough	Interior Remodel	SBL#: 018.-05-23.2 8369 Route 20	\$45.00	
004-25	01/28/2025	Kristina VERNYI	Shed	SBL#: 015.-01-09.0 4304 Hepatica Hill Rd	\$45.00	
				SBL#: 004.-11-10.0		
				<b>January 2025 Total:</b>	<b>\$802.00</b>	<b>\$0.00</b>
				<b>Reporting Period Total:</b>	<b>\$802.00</b>	<b>\$0.00</b>

# Completion Issued Report

01/01/2025 - 01/31/2025

Contact Type: Applicant

Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
036-23	017.-02-02.0	Certificate of Occupancy	036-23	David Scalisi	Route 20	01/15/2025
<b>Interior Remodel # of CC/CO :Issued : 1</b>						
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
056-24	031.-02-13.5	Certificate of Occupancy	056-24	None	1861 Pompey Center Rd	01/06/2025
086-23	018.-02-05.1	Completed	086-23	VIKING 50 LLC	VIKING 50 LLC 3141 Bush Rd	01/08/2025
<b>Pole Barns # of CC/CO :Issued : 2</b>						
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
094-22	034.-02-12.0	Certificate of Occupancy	094-22	None	2182 Oran Delphi Rd	01/06/2025
<b>Interior Remodel # of CC/CO :Issued : 1</b>						
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
097-19	030.-03-11.7	Certificate of Occupancy	097-19	Edwin Drexler	1850 Route 91	01/27/2025
<b>Addition # of CC/CO :Issued : 1</b>						
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
103-23	004.-05-31.0	Certificate of Compliance	103-23	None	4277 Trout Lily Ln	01/23/2025
<b>Pool # of CC/CO :Issued : 1</b>						
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
104-23	027.-01-12.0	Certificate of Compliance	104-23	Edward Purcell	2205 Pompey Center Rd	01/08/2025
<b>Addition # of CC/CO :Issued : 1</b>						
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
106-24	005.-03-05.2	Certificate of Compliance	106-24	None	4418 Oran Station Rd	01/13/2025
<b>Shed # of CC/CO :Issued : 1</b>						
					<b>Grand Total:</b>	<b>8</b>



Supervisor TownOfPompey &lt;supervisor@townofpompey.org&gt;

---

**2025 OnondagaMan Triathlon: Letter of Support**

1 message

**Coach Mark Wilson** <coachmarkwilson@gmail.com>

Tue, Feb 4, 2025 at 9:35 AM

To: Alma Hartnett &lt;assistant@townofpompey.org&gt;

Cc: Mark Nardella &lt;supervisor@townofpompey.org&gt;

Hello, Alma and Mark.

I am writing to you per the request of NYSDOT to gain a Letter of Approval to pass through your area for the 2nd Annual OnondagaMan Triathlon scheduled for Saturday, May 31st at Jamesville Beach Park. The swim/bike/run routes will remain the same for this year, beginning and ending in the Park; athletes will traverse through your neighborhood from approximately 8:30 am-2:30 pm. As promised, there will only be 300 participants in the race and no roads will be closed to traffic (only paused at key intersections for safety purposes). Lastly, the Jamesville Food Pantry has again been selected as the Local Charity (last year over \$700.00 was donated).

Letters of Support Received:

Town of Fabius

Town of Cazenovia

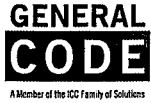
NYS Troopers-Troop C

NYS Troopers-Troop D

Respectfully,

Mark H. Wilson-Race Director  
C. 914-466-9214





# Estimate

2/5/2025  
Line#: 459567

**TO:** Nikki Reid, Town Clerk  
[townclerk@townofpompey.org](mailto:townclerk@townofpompey.org)

**FROM:** Mary Beth Sullivan, Client Care  
[MSullivan@generalcode.com](mailto:MSullivan@generalcode.com)

**CLIENT:** Town of Pompey, NY  
(PO1491)

**RE:** Supplement No. 11 - Revised Estimate

Dear Nikki,

Thank you for the opportunity to provide an estimate for your current supplementation project. Please review the information below, providing any outstanding information that may be needed, then sign the estimate and return it to us.

**Source Files:**

We have reviewed 2 pieces of legislation for an update to the Town Code.

For a detailed listing of the included legislation, refer to the Appendix at the end of this estimate.

**Supplementation:**

General Code will codify and supplement the legislation listed above which includes but is not limited to:

- Analysis of the new legislation and proper placement in the Code
- Removal of repealed or superseded provisions
- Updates to the Officials Page, Table of Contents, Disposition List, Appendixes, Index, Histories, Tables, Charts, and other items as necessary
- Review of statutory citations regarding the new legislation
- Any conflicts, inconsistencies, issues or questions identified at this point will be brought to the attention of the municipality for resolution prior to publication
- Insertion of cross reference and editor's notes, as appropriate
- Creation of instruction page for removing and inserting revised Code pages
- Printing of up to 15 sets of supplemental pages
- Update to eCode360

**Price:**

Between \$2,065.00 and \$2,515.00, which includes shipping and handling.

The final invoice will follow completion of the supplement.

- Any missing legislation received may result in additional costs.
- Any newly adopted legislation received after authorization for this supplement will be held until the next supplement, unless otherwise noted.

**Payment Terms:**

Available upon request

**Authorization:**

To authorize the supplement, sign this ESTIMATE and EMAIL ([ezsupp@generalcode.com](mailto:ezsupp@generalcode.com)) it back to us.

I authorize General Code to proceed with the supplement as outlined above. This order is subject to General Code's Codification Terms and Conditions, which are available at <https://www.generalcode.com/terms-and-conditions-documents/>.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Appendix**

Legislation to be included in the code

Legislation Name	Adoption Date
Local Law No. 1-2024	04/09/2024
Local Law No. 2-2024	10/06/2024

## POLLING PLACE AGREEMENT

The undersigned owner and/or tenant in possession of the premises known as:

Pompey Town Hall  
8354 Route 20  
Manlius, NY 13104

\_\_\_\_\_ duly authorized to execute this agreement, hereby grants to the County of Onondaga, its agent and employees, pursuant to Election Law, permission to use and occupy a portion of said building. The term of this lease shall be for elections held between 2025 and 2029. The dates and hours of each general election and any primary, special primary, or Presidential election, as appropriate, will be provided to the owner or tenant in possession no later than thirty (30) days after enactment by the New York State Legislature.

The County of Onondaga does not pay any consideration for the rental of the above premises. The County will indemnify the owner if any damages are assessed against him for negligent acts of employees of the County while performing election duties on the premises. The County will provide temporary sidewalk and parking signage for each election if required.

Owner and/or tenant in possession of the premises agree to the following during the period covered by this agreement:

1. Furnish adequate heat, light, and toilet facilities.
2. Make a telephone on the premises available to the Inspectors before, during and after the close of the polling place for all necessary official phone calls.
3. Maintain in safe condition the premises and the polling place area, all walks, stairs and other means of ingress and egress.
4. Provide tables, chairs, and wastebaskets as requested in advance.

Entities controlling a building for which a tax exemption, tax abatement, subsidy, grant or loan by any agency or subdivision of New York State are required by law to provide appropriate space for polling places. Otherwise, the owner may terminate this agreement only by giving written notice to the Onondaga County Board of Elections at least sixty (60) days in advance of any Primary or General Election Day. The County of Onondaga may terminate this agreement at any time by a thirty (30) day written notice to the owner and/or tenant in possession.

Polling Places are to be compliant with standards for accessibility as contained in the US Department of Justice ADA checklist for polling places. (REV 2/04) **An accessible entrance must be open and available during voting hours.** Please indicate which entrance is accessible, if it is different than the normal polling entrance:

\_\_\_\_\_

**OR**

\_\_\_\_\_  
Owner (signature) / Phone number

\_\_\_\_\_  
Tenant in Possession (signature) / Phone number

\_\_\_\_\_  
**NAME**

\_\_\_\_\_  
**Polling Place Telephone number**

\_\_\_\_\_  
**Emergency Telephone number**



---

**Fwd: 2025 Enhanced Patrol Contract**

2 messages

---

**Supervisor TownOfPompey** <supervisor@townofpompey.org> Tue, Jan 14, 2025 at 3:24 PM  
To: Nikki Reid <townofpompey@gmail.com>, David F Angello <David.F.Angello@jci.com>, David Capriotti <dcapriotti@harrisbeach.com>, Willard Lipe <pompeycouncilor1@townofpompey.org>, James Loomis <pompeycouncilor2@townofpompey.org>, Diana Carpenter <pompeycouncilor4@townofpompey.org>

FYI Tom

----- Forwarded message -----

From: **Jeremy Young** <JeremyYoung@ongov.net>  
Date: Tue, Jan 14, 2025 at 1:42 PM  
Subject: 2025 Enhanced Patrol Contract  
To: supervisorpo <supervisor@townofpompey.org>

Good afternoon Mr. Henry,

It is that time of year again that we are renewing our 2025 contracts. I am writing to inquire if you are interested in renewing the Enhanced Patrol contract for the Town of Pompey for 2025?

If you are interested I have attached a form containing all of the information that we need to get the contract entered. In the past Onondaga County Law has obtained these documents however for efficiency reasons we now request them.

If you could please reply with all necessary forms I would appreciate that and I will get these entered as soon as possible.

If you have any questions relative to the contact please feel free to contact me.

Respectfully,

Captain Jeremy M. Young  
Administrative Executive Officer  
Onondaga County Sheriff's Office  
407 S. State St.  
Syracuse, NY 13202  
(315) 435-3036 ext 1399

--  
Thomas L. Henry  
Town of Pompey  
8354 U.S. Route 20  
Manlius, NY 13104  
315-682-9877  
supervisor@townofpompey.org

Good Afternoon,

We are in the process of putting your agreement together for the above referenced program. In an effort to improve our contract process we have made a few changes and we will need a few things before we can move forward with the agreement.

The County requires anyone we contract with to complete the attached Conflict of Interest affidavit. I have included an example of our general terms and conditions which will be part of your agreement. Please sign the Conflict of Interest affidavit and have your signature notarized. Please have the completed affidavit scanned and emailed back to me.

Please provide a current W-9 - form attached for ease.

I will also need proof of the following insurance, your general, automobile and umbrella liability as well as proof of your workers compensation and disability benefits on one of the following NYS forms;

W/c on either a NYS C105.2, U26.3, SI-12 or GSI-105.2

Disability on either a NYS DB120.1 or a DB155

General Liability- 1,000,000 per occurrence, 2,000,000 General Aggregate

Automobile Liability- 1,000,000 per occurrence

Umbrella Liability - 1,000,000 per occurrence

Please note, that we will require all of these items from you before your contract request can be entered. Upon receipt of these items, the contract will be submitted through our approval process and sent to our Law Department to be drawn up, reviewed, and approved. Once approved, our Law Department will reach out to you directly regarding execution. Just so you are aware the County utilizes DocuSign to electronically sign our agreements.

Let me know if you have any questions.

Contractor further provides the sworn **Conflict Interest Affidavit**, below, consistent with the terms of this Agreement.

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ ) ss.:

Contractor, being duly sworn, deposes and says:

\_\_\_\_\_ (Contractor) agrees that Contractor has no interest and will not acquire any interest, direct or indirect that would conflict in any manner or degree with the performance of the services to be rendered to the County of Onondaga (County).

Contractor further agrees that, in the rendering of services to County, no person having any such interest shall knowingly be employed by Contractor.

**CONTRACTOR**

By: \_\_\_\_\_  
Name:  
Title:

Sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_

Enhanced Patrol Rate	Estimated 2025 Overtime raises	
Deputy	Hourly Rate	Fringe Rates
Max Deputy Regular/Overtime Rate	\$60.038	
Fica	\$4.593	7.65%
Workers comp	\$1.288	2.15%
Retirement	\$18.552	30.90%
Unemployment	\$0.072	0.12%
Shift differential	\$1.000	
Health		
Dental		
<b>Sub Total</b>	<b>\$85.543</b>	
Vehicle Cost (Includes fuel & maintenance)	\$5.505	
Administrative Cost (includes IOD expense)	\$2.600	
<b>Total</b>	<b>\$93.65</b>	

No OCSPA contract for 2025